



**Application for Use,
General Policies and Guidelines
For Coca-Cola All Star Park**





Coca Cola All Star Park Rental Fee Schedule

There is a **\$50 per game deposit** required which is due within 72 hours of making a field reservation. The deposit will be credited towards the rental fee or forfeited if reservation requirements are not met. An insurance certificate, listing Gold Crown Foundation as an additional insured, is also required prior to the event.

The following facility user categories are identified for the purpose of determining rental rates:

Category A

- Jefferson County R-1 School District Athletic Department sponsored programs and teams.
- Colorado Rockies Community Fund sponsored free youth clinics.

Category B

- Jefferson County youth baseball organizations
 - Defined as
 - Summer baseball programs affiliated with Jefferson County R-1 School District programs
 - Organizations with a minimum of 70% of their players residing in Jefferson County

Category C

- Youth organizations not meeting the 70% Jefferson County residency rule.

Category D

- Organizations not included in Category A, B or C

Standard Use

- A single game or event or regular youth baseball league play
 - Category A: No Charge
 - Category B: \$125 per 3 hours
 - Category C: \$150 per 3 hours
 - Category D: \$175 per 3 hours



Tournament Use

- An organization requesting use for three or more hours of use on one or more consecutive days for the express intent of hosting a tournament.



2016

Tournament Packages



OPENING CEREMONY PACKAGE 3.5 HOURS	PACKAGE #1 3 GAMES	PACKAGE #2 4 GAMES	CHAMPIONSHIP PACKAGE 3 GAMES & AWARDS CEREMONY
<ul style="list-style-type: none"> Gates Open 30 minutes prior to Activities 1 Long & 1 Short Field Prep Onsite Facility & Grounds Staff Restrooms & Concessions Open Press Box Access Microphone & Score Board Available Customized event can include on-field ceremony, food options, player announcements, & game(s). \$400.00 	<ul style="list-style-type: none"> Game Times: 10a, 12:30p, 3:15p Pre-Game & Gates Open at 9a 2 Long & 1 Short Field Prep Onsite Facility & Grounds Staff Restrooms & Concessions Open Press Box Access Microphone & Score Board Available Gate operated by Reservation Holder \$900.00 	<ul style="list-style-type: none"> Game Times: 9:30a, 12p, 3p, 5:30p Pre-Game & Gates Open at 8:30a 2 Long & 2 Short Field Preps Onsite Facility & Grounds Staff Restrooms & Concessions Open Press Box Access Microphone & Score Board Available Gate operated by Reservation Holder \$1200.00 	<ul style="list-style-type: none"> Game Times: 10a, 1p, 4:15p Pre-Game & Gates Open at 9a Home Plate Awards Presentation after each game. 2 Long & 1 Short Field Prep Onsite Facility & Grounds Staff Restrooms & Concessions Open Press Box Access Microphone & Score Board Available Gate operated by Reservation Holder \$1200.00



Fee Inclusions

- 3 hour minimum charge
- Charges for umpires or insurance, if applicable, are **not included**
- Unless otherwise specified by applicant, All Star Park is prepared to National Federation High School Baseball specifications prior to each use.
 - All lines will be marked with a material which is not injurious to eyes or skin.
 - Bases shall be a 90-foot square.
 - Distance to the pitcher's plate on the pitching mound from home plate is 60 feet 6 inches.
 - Coach's boxes on the first base and third base line should be 15 feet away and parallel to the foul lines, 20 feet long and 5 feet wide.
 - Batter's boxes should be 4 feet wide and 6 feet long, centered on home plate.
 - Catcher's box should be 43 inches wide.
 - Top of the pitcher's plate should be 10 inches above home plate.
 - Fence Distances are: Right: 330'; Center: 390'; Left: 328'
- Use of the left field electronic scoreboard.
- On-site facility supervisor.
- Full access to restrooms and press box buildings.
- Multiple Game Events: The infield will be "dragged" a minimum of once per day during tournament play. If time and weather conditions permit, the field will be drug and relined between games.

Fee Exclusions

- Concessions is operated and retained by Coca-Cola All Star Park
- The Gate is operated and retained by Coca-Cola All Star Park
- Umpire expenses



General Policies for use of Coca-Cola All Star Park

- Coca-Cola All Star Park has a committee responsible for use policies surrounding the facility.
- Use of Coca-Cola All Star Park is intended for “youth” baseball organizations where all participants are 18 years of age or younger. Any exception to this must be approved in advance by the Coca-Cola All Star Park Committee and the Gold Crown Foundation Board of Directors.
- Any revenues generated at Coca-Cola All Star Park through rental fees, ticket sales or advertising go to offset the annual cost of maintenance and operating the ballpark. All revenues the Gold Crown Foundation or the City of Lakewood collect via a third party contract (i.e. concessions) also go directly to offset the cost of maintaining and operating the ballpark.
- **The use and possession of alcoholic beverages or illegal drugs by any person or group on Coca-Cola All Star Park grounds is strictly prohibited.**
- Coca-Cola All Star Park is a non-smoking facility; tobacco products and any kind of smoking are prohibited on Coca-Cola All Star Park grounds.
- Glass containers are prohibited on the grounds of Coca-Cola All Star Park.
- No person will use any violent, obscene or profane language while on the Coca-Cola All Star Park grounds, nor will anyone conduct themselves in a disorderly manner or commit any act that interrupts the normal operations.
- No person shall be intoxicated or under the influence of any controlled substance within Coca All Star Park grounds. No person who has consumed alcoholic liquor may enter the grounds. Violation will result in ejection from the facility.
- No person shall engage in any skating activity using roller blades, in-line skates, motorized scooters or skateboards in the parking lot or on any sidewalk adjacent to any entrance of Coca-Cola All Star Park.
- No person shall knowingly carry, bring or have in their possession a deadly weapon within the grounds of Coca-Cola All Star Park unless that person is a peace officer with proper identification. Violation will result in ejection from the facility.
- Dogs or other animals are prohibited inside the gates of Coca-Cola All Star Park, except guide or service animals.
- Any form of illegal gambling is strictly prohibited on Coca-Cola All Star Park.
- The permission to use Coca-Cola All Star Park does not constitute an endorsement by the Gold Crown Foundation, the Colorado Rockies or the City of Lakewood of any organization or group, or the beliefs of any organization or group.
- Failure to comply with any of the conditions or policies contained herein could result in immediate cancellation of this agreement and future denial of use of Coca-Cola All Star Park.



Use Restrictions for Coca-Cola All Star Park

- Batting practice of any type is prohibited at all times at Coca-Cola All Star Park. This includes “soft toss” and “pepper” games in any portion of the facility’s grounds. Violation of this restriction could result in immediate termination of use and future denial of use.
- Warm-ups, playing catch or any activity involving balls or objects flying in the air are prohibited except for on the playing surface and bullpen areas. This includes any area on the concourse, the grassy areas inside the fences, and the grassy areas outside the fences, especially the grassy area between W. Alameda Ave. and the ballpark outside fences.
- Organizations other than Gold Crown Foundation, Colorado Rockies Baseball Club and City of Lakewood not affiliated may not establish any type of concession sales or contract out for concessions sales for the purpose of dispensing merchandise, foods, candies, soft drinks, etc. at Coca-Cola All Star Park.
- This agreement covers use only by the Applicant and by no other group. There is no authority granted or implied in the agreement which allows the Applicant to permit other groups for access or charge a fee (“sublet”) to other groups for access to Coca-Cola All Star Park during the Applicant’s approved usage time.
- No group or organization may use Coca-Cola All Star Park without signing and dating the “Coca-Cola All Star Park Disclaimer and Indemnity” and having a properly filled out and signed “Request for use of Coca-Cola All Star Park” form authorized by the Gold Crown Foundation in advance of any use.
- All groups or organizations must provide a Certificate of Insurance, listing the Gold Crown Foundation, City of Lakewood, Coors, and First Bank as additional insureds, prior to accessing the facility. Required coverage is a minimum of \$1 million General Commercial Liability, with medical and worker’s compensation also included.



Applicant's Responsibilities for Coca-Cola All Star Park use

- Applicant must fully complete, sign and date the "Request for use of Coca-Cola All Star Park" form, as well as sign and date the "Coca-Cola All Star Park Disclaimer and Indemnity" page and return them to the Gold Crown Foundation for authorization.
- Applicant must provide its own insurance, naming the Gold Crown Foundation, Coors, City of Lakewood and First Bank as additional insured for \$1 million for all participants and spectators prior to any usage. Proof of insurance must be obtained and secured at the time of processing the request.
- Applicant agrees to pay per game deposit and all rental charges, with a 3-hour minimum, for Coca-Cola All Star Park outlined on the "Request for Usage" form, according to the attached rental fee schedule. Any exceptions to the rental fee schedule must be approved in advance, in writing, by the Coca-Cola All Star Park Committee and the Gold Crown Foundation Board of Directors.
- The Applicant is responsible for the conduct and control of participants. All participants must abide by existing ordinances, laws, and rules applicable to public conduct and conditions set forth in these policies.
- Applicant is responsible for game supplies and equipment such as balls, bats, helmets, gloves, masks, protectors, etc. Coca-Cola All Star Park will furnish bases as part of field preparation.
- Applicant is responsible to provide any umpires or game officials if necessary.
- Coca-Cola All Star Park must be left in a clean and orderly condition. The Applicant will be billed if an excessive amount of cleanup by facility personnel is required. Denial of future use of Coca-Cola All Star Park could result.
- Applicant will be responsible for any damage to Coca-Cola All Star Park's sod, irrigation system, trees, buildings or structures resulting from Applicant's use, according to the "Coca-Cola All Star Park Disclaimer and Indemnity" section of this agreement.



Applicant's Responsibilities for Coca-Cola All Star Park use

- Unless otherwise noted, Coca-Cola All Star Park will open and be available for play no sooner than March 7 of each year, and will close no later than October 7 of each year. The Coca-Cola All Star Park Committee will recommend actual opening and closing dates annually which will be approved by Gold Crown Foundation's Board of Directors.
- Unless otherwise noted, Coca-Cola All Star Park will be closed 2 days per week, each week, from June through October for routine maintenance and to allow the playing surface to recover from regular use. Any exceptions to this provision must be approved in advance by the Coca-Cola All Star Park Committee. Efforts will be made so scheduling is not interrupted.
- No game or event will be allowed to start at Coca-Cola All Star Park before 8:00 A.M. All games or events must end at Coca-Cola All Star Park by 9:00 P.M. or when darkness dictates, whichever comes first.
- When more than one game per day is scheduled at Coca-Cola All Star Park, there will typically be a minimum of 3 hours between start times. Actual start times of games may vary dependent upon the actual completion time of preceding games.
- Unless otherwise specified by applicant, All Star Park is prepared to National Federation High School Baseball specifications prior to each use.
 - All lines will be marked with a material which is not injurious to eyes or skin.
 - Bases shall be a 90-foot square.
 - Distance to the pitcher's plate on the pitching mound from home plate is 60 feet 6 inches.
 - Coach's boxes on the first base and third base line should be 15 feet away and parallel to the foul lines, 20 feet long and 5 feet wide.
 - Batter's boxes should be 4 feet wide and 6 feet long, centered on home plate.
 - Catcher's box should be 43 inches wide.
 - Top of the pitcher's plate should be 10 inches above home plate.
 - Fence Distances are: Right: 330'; Center: 390'; Left: 328'
- As part of the rental charges for Coca-Cola All Star Park, the Gold Crown Foundation will provide a facility supervisor responsible for opening and closing the facility.



Inclement Weather

- Uses may be cancelled as a result of inclement weather, up to the time of the reserved use, and at any time during the event that inclement weather interferes with the condition of the facility.
- If a use is cancelled prior to starting, because of inclement weather, the Gold Crown Foundation is under no obligation to reschedule and any rental fees paid will be returned to the Applicant. Refunds will be made if games are cancelled due to weather prior to opening the field.
- If a use is cancelled prior to completion, a pro-rated refund may be requested.
- The following procedure will be followed in the event of inclement weather experienced after teams are permitted to take the field for warm-ups:
 - 1 rain delay will be allowed, not to exceed 30 minutes
 - If 30 minutes pass, and conditions are still not playable, the game will be cancelled. No more than 50% of the rent will be refunded.
 - Rent is charged in 3 hour increments; occupancy of less than 1.5 hours = 50% refund. Occupancy includes the time spent in rain delay.
 - If the game resumes, additional delays will result in automatic cancellation of the game.
- Use of drying materials is at the sole discretion of the ASP Turf Director.
- In the case of inclement weather (rain, snow, fog) the Coca-Cola All Star Park facility staff will determine if Coca-Cola All Star Park is playable. To protect the condition of the playing surface, facilities, and participants, activities may be canceled when any one of the conditions, or other similar conditions to the following, exist:
 - Facility staff suspends play.
 - Water is standing on the playing surface.
 - One-half inch or more of moisture has fallen within the previous 24 hours.
 - Soil is frozen.
 - Turf and mud can be displaced or dislodged from the ground.
 - Ground cakes or clings to shoes.
 - Steady rain is falling.
 - Bare areas are muddy.
- The **hotline for Coca-Cola All Star Park field closures is 303-232-0211**. Information regarding event cancellations because of inclement weather for Coca-Cola All Star Park will be **updated daily before 1:00 P.M, or at least 2.5 hours prior to the scheduled start of the game.**